

## MEMORANDUM

TO: Cape Elizabeth Planning Board  
FROM: Maureen O'Meara, Town Planner  
DATE: July 21, 2015  
SUBJECT: Paper Street Public Engagement Plan

### Introduction

The Cape Elizabeth Town Council has referred to the Planning Board, as described in the Paper Street Public Engagement Plan (enclosed), review of the 2015 Paper Street Report. The Planning Board reviewed the report at the June 3, 2015 workshop and June 16, 2015 meeting. A public hearing has been scheduled for this evening.

### Procedure

- The Town Planner summarizes the paper street review process.
- The Planning Board should open the public hearing.
- At the close of the public hearing, the Planning Board may want to discuss a recommendation to the Town Council.
- At the close of discussion, the Board should table the draft recommendation to a Planning Board workshop , or make a recommendation to the Town Council.

### Discussion

Please find attached the Paper Streets Inventory Chart indicating draft Planning Board recommendations for each paper street. The Planning Board may want to note where footnotes have been added.

Thompson Rd, Id # U10-1, is a 25' wide paper street. The first 200' has previously been approved by the Planning Board as a private accessway and constructed. The remaining land with frontage on Thompson Rd has been purchased by lot owners with frontage on Beach Bluff Terrace, a town accepted road. The Town has received a request from the owners of lot U10-26 requesting that the section of Thompson Rd connecting their property to Shore Rd be retained. If the Planning Board would like to retain the length of Thompson Rd to connect to their property, that is a length of approximately 625'. If the Planning Board would like to retain the length of Thompson Rd through their property, that length is approximately 900' (see attached).

### Motion for the Board to Consider

BE IT ORDERED that, based on the meeting materials and the facts presented, the Planning Board (recommends/does not recommend) that the paper streets shown on the Paper Streets Inventory Chart be vacated or retained. Where paper streets are recommended to be retained, the Planning Board's recommendation is based on the features found in and adjacent to the paper street as identified on the Paper Street Inventory Chart.